



MRS. HAQUE'S NURSERY

SECURITY ID CARD & CAR STICKER SECURITY FEATURES

Security ID Card & Passport Size Photographs

The school issues Security ID Cards each year to all the students. For this purpose the school requires updated passport size photographs. Kindly submit **four passport size photographs** on the **Orientation Day** at Haque Academy or on the first day of school. Kindly put your child's full name at the back of each photograph and put them in an envelope with the child's name and class written on it.

The new ID cards will be handed out in the first week of school.

How it works: Each child will be issued 2 security cards with their information and picture.

1. This card must be in the possession of the person collecting the child (including parents).
2. Children will not be given if the person collecting them is not in possession of the security card.
3. Report lost or stolen cards immediately in person.
4. If a replacement cards needs to be made, new passport size photographs will need to be submitted.
5. This item is registered to your child through our school management database.
6. The security ID card is the responsibility of the parent. Please ensure that it is kept in your possession and only given to individuals you trust.

Serial Numbered Vehicle Identification Sticker (Enclosed):

1. How it works: The serial number of the stickers issued to you is linked to your child's profile in our database. The vehicle ownership can then be traced by searching the database.
2. Apply sticker to bottom left hand corner (the passenger's side) of the front windshield
3. Apply to all vehicles that come to school.
4. Destroy extra stickers by cutting through the serial number with scissors.
5. Report lost or stolen stickers immediately in person.
6. Extra stickers are available from the school office.

If you have any questions or require assistance please contact the Office Manager.